

Shari Adaiah Cade

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Profile:

Date of Birth: 21 December 1979 (38 years old)

Nationality: South African

Identity Number: 791221 0442 082

Gender: Female

Race: White

Language: English

A Passionate, hard-working, loyal individual, who likes to make a difference.

Experience:

August 2016 – Current

Co-owner (self-employed)

Shan Cade Training and Consulting AND Monkey Magic Functions

September 2013 – August 2016

Manager: Umgeni Valley Nature Reserve

September 2011 – September 2013

Education and Reserve Manager

May 2011 – September 2011

Acting Reserve Manager

February 2011-May 2011

Senior Education Officer

WESSA – Umgeni Valley Nature Reserve

January 2009-December 2010

Lecturer- *Damelin Kimberley*

September 2007-October 2008

Manager- Dronfield Nature Reserve

Inglewood Rare Game Project

Benfontein Research Centre

De Beers Consolidated Mines-Ecology Division

February 2006-September 2007 **Manager-** Rooipoort Nature Reserve

De Beers Consolidated Mines-Ecology Division

February 2005-February 2006 **Assistant Manager-** Rooipoort Nature Reserve

De Beers Consolidated Mines-Ecology Division

February 2000-February 2005 **Field Guide-** Letaba

Social Ecologist Student- Skukuza

Ecological Officer- Mpanamana

SANParks– Kruger National Park

February 1999-February 2000 **Field Guide/Tourism Officer** Kromdraai

Cradle of Humankind—Conserv

Education:

Present-	UNISA	Diploma in Nature Conservation
2015 -	Rencor First Aid – First aid level 2	
	Accreditation and Training services – Assessor training (SAQA 115753)	
2014 -	New Africa Skills Development - Vegetation Management /Herbicide application	
2013 -	Environmental Educators Course	
2012-	First Aid Level 1	
2007-	FS Paramedical Training	1st Aid Level 2
	New Africa Skills	Environmental Vegetation Management Course/ Herbicide Application
2003-	SANParks	Orientation and Night Drive course
		Basic Weapons Handling Course
	Umlilo Wilderness	Competence for Nature Site guide (Dangerous Game Area) (Level 4)

		TGSP9 (THETA No. CAD005C)
	UNISA	Environmental Educators Training Programme
2001-	FGASA	SKS(DA)
2000-	FGASA	Level 3
	SANParks	Specialist Tour/Field Guide Course
1999-	FGASA	Level 1 and 2
	Emergency Services	Basic Fire Fighting Course
	John Locke Bush Training	Field Guide Training Programme
1998-	Snipers Academy	Basic Rifle Course
	Allenby Campus	Prestige Diploma in Game Ranging and Lodge Management
1997-	Fourways High School	Matric

Character Reference:

Please Contact: Pastor Murray Tessendorf (033) 330 5943

Detailed Education Breakdown:

Tertiary Institution 2: UNISA (Present)

Course: **National Diploma—Nature Conservation**

Subjects: Animal Studies 1, 2, 3 and **Practical**
Conservation Ecology 1, 2, 3 and **Practical**
Conservation Communication 1 and 2
Basic, Inland and Marine Practical's
Conservation Administration 1
Conservation Development 1
Resource Management **1, 2, 3** and **Practical**
Computer Usage Theory and Practical

Soil Science 1

Plant Studies 1, 2, 3 and **Practical**

Final Projects

(Bold denotes Distinctions)

Tertiary Institution 1: Allenby Campus and Eco Training (1998)

Course: **Prestige Diploma in Game Ranging
and Lodge Management**

Subjects: Eco Training (Nature Studies) and Practical

Front Office Operations

Business Communications

Business Management

MS Word

Public Relations

Principles of Marketing

Tourism

MS Excel

Book Keeping

(Bold denotes Distinctions)

Detailed Breakdown of Short Courses:

Institution 1: FS Paramedical Training

Course: **First Aid Level 2**

Institution 2: New Africa Skills Development

Course: **Environmental Vegetation Management Course/
Herbicide Application (2007)**

Institution 3: UNISA

Course: **Environmental Education and Outcomes Based Education**

Institution 4: South African National Parks

Courses: **Specialist Tour Guide Course (2000)**
Orientation and Night Drive Course (2003)
Basic Weapons Handling Course (2003/2004)

Institution 5: Field Guides Association of Southern Africa (1999-2004)

Courses: **FGASA Level 1 (1999)**
FGASA Level 2 (2000)
FGASA Level 3 (2000)
FGASA SKS (DA) (2001) Practical (2003)
Specialised Knowledge and Skills—Dangerous Animals

Institution 6: Krugersdorp Emergency Services (1999)

Course: **Basic Fire Fighting**

Institution 7: John Locke Bush Trails and Training (1999)

Course: **Field Guides Training Programme**

Institution 8: Snipers Academy (1998)

Course: **Basic Rifle Course**

Detailed Breakdown of Employment History:

Employer: WESSA – Umgeni Valley Nature Reserve

Dates of Service: February 2011 – August 2016

Position: Senior Education Officer, Education and Reserve Manager, Manager:
Umgeni Valley Nature Reserve

Duties:

Training (accredited and Non-accredited)(Field guiding, environmental education, mentoring)

Materials writing and development

Control and supervision of hospitality services on the reserve

Control and supervision of Tourism services on the reserve

Control and supervision of Environmental education on the reserve

Control and supervision of Ecological and Reserve activities on the reserve

Neighbour networking

Event planning and control

Staff training and development

Legal compliance

Health and Safety compliance

Implementation and running of PAMS (Protected Area Management System)

Application for BSP (Biodiversity Stewardship Programme -EZEMVELO)

Financial control, budgeting, and pricing.

Promotions and Marketing

HR management, staff growth and training and applications.

Employer: Damelin— Kimberley

Dates of Service: January 2009— December 2010

Position: Lecturer

Duties:

Teaching the following courses/modules:

Certificate in Advanced Game Ranging and Lodge Management Year 1:

- * Nature Studies
- * SA as a Destination
- * Guiding Skills
- * Wildlife Tourism
- * Workplace Communication

Certificate in Advanced Game Ranging and Lodge Management Year 2:

- * Game Reserve Management
- * Trails Guiding
- * Environmental Law
- * Entrepreneurship and Small Business Management
- * Management Skills for Tourism and Hospitality

Business Literacy NQF Level 5

Short Programme in Office Administration

Short Programme in Professional Receptionist and Personal Assistant

Responsible for the 200 practical hours per year per group.

Marking and Setting Exams, Tests and Supplementaries

Marking Assignments and Portfolio's of Evidence

Reference: Nel-Mare de Vries
Academic Manager: Damelin Kimberley
082 467 1716

Employer: De Beers Consolidated Mines—Ecology Division
Dates of Service: February 2005—October 2008
Position: **Assistant Manager—Rooipoort Nature Reserve**
(Feb. 2005—Feb 2006)
Manager—Rooipoort Nature Reserve
(Feb. 2006—Sept. 2007)
Manager—Dronfield Nature Reserve
Manager—Inglewood Rare Game Project
Manager—Benfontein Research Centre
(Sept. 2007—Oct. 2008)

Duties:

- Responsible for **all Conservation and Reserve Management** activities, all **Tourism** related activities on the above properties.
- Responsible for all staff at each of the properties and sections
- Responsible for Environmental Education Programmes run by De Beers in the Kimberley Community, including the Special Day celebrations.
- Responsible for health and Welfare of Rare Game in the Breeding Programme (Including Roan, Sable, Disease Free Buffalo and Tssessbe)
- Responsible for day to day Game reserve activities; Water, feeding, fencing, roads, chalets, game capture, culling etc.
- Responsible for the co-ordination, administration and support of any environmental research projects on any of the properties.
- Ensured hunting activities were well run and ethically done.

Employer: Mpanamana Concession—Kruger National Park

Dates Of Service: February 2004—October 2004

Position: Ecological Officer

Duties:

- The Implementation and supervision of the Environmental Management Plan (EMP) during the construction phase.
- Close liaison with the Ecological Control Officer, Section Ranger, South African National Parks and Operations Management on all environmental issues.
- Implementation and Monitoring of practical preventative systems for every day operations along environmental principles.
- Control of waste management (Litter, sewage etc.)
- Monitoring water quality and usage.
- Ensuring the field guards and general workers well being, discipline and professionalism.
- Ensure the field guards are aware of the EMP, and are given specific tasks to assist with EMP monitoring.
- Purchasing of rations and keeping time sheets.
- Ensure weapon handling safety standards are high, carry out weapon and ammunition inspections. Control and issuing of weapons from safe.
- Carry out regular inspections of staff accommodation and facilities, to ensure health, safety and hygiene standards are met.
- The up keep and maintenance of all road networks, drifts and fire breaks.
- Control of traffic and vehicles travelling on the concession.
- Assist Section Ranger with control of alien/exotic plants, and other environmental problems on the concession.
- Increase staff awareness of environmental issues/problems and possible solutions

(i.e.: Cholera, Malaria, Snakes, Dangerous Game etc.)

- Control of soil contamination and diesel bunding
- Incident reporting (Fires, immigrants, unauthorised guests, spillages etc.)

Employer: South African National Parks—Kruger National Park

Dates Of Service: January 2004—March 2004

Position: Environmental Interpretation and Education (EIE) Assistant

Duties:

- To assist the Environmental Interpretation and Education Officer
- To assist with the orientation of the new Conservation Students
- To Continue with previous duties in the EIE Department and ensure continuity.
- To assist with the in-house training of the new EIE students.

Employer: NEDCOR—Holsboer Fund

Dates of Service: May 2002—December 2002

Position: Administrative Clerk

Duties:

- General Administration
- Secretarial Work
- Computer work, Data Capturing
- Filing
- Bookings and Telephone work

Employer: South African National Parks—Kruger National Park

Dates Of Service: February 2000-July 2001

Position: Field Guide

Duties:

- Taking Night Drives, Morning Drives, Bush Braai's, Bush Breakfasts and Day Walks
- Involved in the Marketing Activities of the Safari Activities at Letaba Rest Camp
- Maintenance and cleaning of involved vehicles
- Recording of important weather data at camp
- Involved in group/company functions/ Bush Braai's
- Involved with the Section Ranger (Crocodile and Lion Capture)
- Responsible for cleaning and maintenance of Rifles.
- Involved in shooting practices and bush lane training
- Assisted with Bush Braai preparations and cooking, when the chef was away
- Involved in the monthly administration and log sheets for the guides
- Responsible for the drawing up of the guides schedules, and the co-ordinating of activities.
- Involved with the archaeological diggings at Steinacker's Horse

Employer: South African National Parks—Kruger National Park

Dates Of Service: January 2003—December 2003

Position: Nature Conservation Student with the Environmental Interpretation and Education Department (Skukuza)

Duties:

- Any duty required of me as a student at SANParks
- The planning and Implementation of Educational school programmes for groups of all ages
- Doing Educational programmes at the Boma, Alien Biota Biological Control Centre, Skukuza Nursery and elsewhere around Skukuza for High school and University students.
- Involved in the bookings and confirmations for educational groups
- Responsible for the co-ordination, organisation and implementation of Ecology Courses for Honorary Rangers, University students and High School students.
- Assisting with fundraising bush camps, educational bush camps, Honorary Ranger and Staff Training.
- Involved in giving educational lectures to groups of all ages and backgrounds
- Assisted with all EIE administrative duties, including: Monthly reports, monthly plans, log sheets, timesheets, correspondence, organising courses, attending meetings, assisting with queries etc.
- Attending shows, radio interviews, government weeks and special days.

Employer: Claasen Auret
Dates Of Service: April 2002
Position: Temporary Clerk
Duties:

- Filing, administration and Excel Computer work

Employer: Phantom Technologies
Dates Of Service: March 2002
Position: Administrative Clerk
Duties:

- Administration, Invoicing and Reception duties

Employer: Jodev Farms
Dates Of Service: October 2001—December 2002
Position: Part-time rearer
Duties:

- Raising of Exotic and Indigenous Birds

Employer: **Conserv Tours**

Dates Of Service: March 1999—December 1999

Position: **Specialist Guide**

Duties:

- In charge of guide meetings and operations
- Day and Night Game Drives and Guided Hiking trails
- Educational lectures and tours for: The Kromdraai Goldmine, The Wondercave, The Rhino and Lion Nature Reserve, The Rainbow Trout Farm.
- Assisted with Bush school and Environmental Education at Mohales Gate Private Reserve
- Conducting Fossil Talks and Talks on the evolution of man.
- Involved in community work such as fire fighting, emergency services and area clean-ups.
- Involved in planning, catering and smooth running of corporate functions and team building
- Administrative duties; bookings of guides, chalets, game drives, school visits, package tours etc.
- Involved in promotional and educational drives for businesses
- Responsible for guides salaries and the issuing of cheques
- Organising Guide courses
- Radio communications and emergency drills
- Representative for the field guides in the proposed World Heritage Site—The Cradle of Humankind.

Copies of all certificates and references are available on request

